COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the HQ AETC Publishing WWW site at: http://www.aetc.randolph.af.mil/im. If you lack access, contact your Base Publishing Manager.

AFI 90-901, 1 April 2000, is supplemented as follows:

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

NOTES:
1. This supplement does not apply to Air National Guard units. Unit supplements must be approved by HQ AETC/SE before they are published.
2. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule.*

5.1. An AETC operational risk management (ORM) steering committee will review ORM program requirements, terminology, core program elements, and training. This committee, chaired by the HQ AETC Director of Safety, will be made up of a representative from each numbered Air Force (NAF), Air University (AU), staff functional areas, and the HQ AETC ORM program manager (HQ AETC/SEO). The committee will meet as needed. *NOTE:* An AETC ORM working group will assist the AETC ORM steering committee as required. Membership in the working group will parallel that of the ORM steering committee, but will also include unit representatives.

5.10. ORM implementation for AETC students and trainees will be time phased as the program matures. ORM training will be integrated into normal syllabus training flow. HQ AETC/DO is OPR for syllabus actions concerning basic military trainees, technical training students, and flying training students. HQ AETC/ED is OPR for officer accessions, professional military education (PME), technical training at Maxwell AFB, and wing and group commander courses. Each wing or equivalent will develop training programs for its permanent party members. Local indoctrination training will be conducted within the

first year after an individual becomes a permanently assigned member of the wing. Supervisor training will be tailored based on unit mission requirements. As needed, additional and continuation training will be determined by the wing.

5.11. Each wing or equivalent will have several members trained in the ORM formal course given by the Air Force Safety Center (AFSC). Wings, directorates, and/or divisions will develop a local indoctrination and training program for their permanent party members. Each unit should use the flexibility within the overall ORM program to develop its own implementation plan, tailored to the mission of the organization.

5.11.2. HQ AETC/SEO, the AETC ORM program manager, will provide program oversight through the AETC ORM working group; assist units with materials and programs for ORM-related research, publications, briefings, etc.; and update and provide ORM publications to NAFs and units as necessary. The intent of ORM is to take the best ideas and lessons learned and make them available to all AETC activities, as well as any other interested parties, via the HQ AETC Safety web site (http://www.aetc.af.mil/se2/home.htm). Another way to share effective ORM ideas and strategies is via video teleconferencing.

MICHAEL P. ERDLE, Col, USAF
Director of Safety